Provident & Tax (PAT) for IRAS Subscribers Training

Synopsis

CrimsonLogic's **Provident And Tax (PAT)** service helps you reduce the manual tasks of submitting, printing and filling payment advice sheets and employee salary data to the Central Provident Fund (CPF) Board and Inland Revenue Authority of Singapore (IRAS).
This one-stop, user-friendly service assures you of accurate and timely submissions, and frees up your time so that you can focus on other important tasks.

Course Objective

This one-day training session will equip users with the functionalities and features of the application which includes creation and uploading of IRAS files, performing amendments to files filed previously.

Who Should Attend:

PAT-IRAS Subscribers Training is a yearly training conducted for employers who are participating in the Auto-Inclusion Scheme (AIS) to submit their employee's employment income to IRAS.
A.   For existing users of PAT-IRAS service who may need to understand the use of this service
B.   For new staff who is taking over the responsibilities of submitting IRAS messages via the PAT service

Course Structure

A 1-day session

Course Fee

The course fee for Provident & Tax for CPF Subscribers Training (1 Day) is $192.60 (inclusive GST)

Brochure

Please click here for course outlines, course dates and other information.

Contact Us

For enquiries, please call Tel: +65 68877888 or email to
training@crimsonlogic.com

Provident & Tax (PAT) for IRAS Subscribers Training

Course Outline

- Overview of the System

- How to Login / Logout / Password Management

- How the perform pre-setup checks

- How to prepare IRAS messages – IR8A, IR8S, A8A and A8B

- How to browse and print IRAS messages – IR8A, IR8S, A8A and A8B

- How to create and submit amendments

- How to update company and user profiles

- Other options

- Understanding PAT File Validator

- Viewing transactions or invoices online

Time

9am – 5pm

Provident & Tax (PAT) for IRAS Subscribers Training

To register, please submit your registration form at least 7 days before the course starts via email to training@crimsonlogic.com

Course Dates	No. of Pax		No. of Pax
17-Jan-2020		**30-Jan-2020**	

Please register the above _____ No. of pax for the above course(s).

Payment Mode:

GIRO

    Acct ID _____

GIRO transaction will be activated at lease one (1) week before the training date. No invoice/official receipt will be issued for GIRO transactions. User will need to print it from the NBS system https://billing.crimsonlogic.com.

Cheque

    Cheque No. _____ for **S$**_____
    made payable to CrimsonLogic Pte Ltd

Please write the course title, date and name(s) of the training participant(s) on the back of the cheque.
Cheque payment must be received by Crimsonlogic, at least seven (7) days before the training date.

Company Details

Company Name   _____

Company Address   _____

Contact Person   _____

Tel. No.   _____

eMail   _____   Company Stamp

Provident & Tax (PAT) for IRAS Subscribers Training

Training Participant's Details & Consent (mandatory)

Name (Mr/Ms)   _____

Designation   _____

Tel. No.   _____

eMail   _____   Signature and Date

Name (Mr/Ms)   _____

Designation   _____

Tel. No.   _____

eMail   _____   Signature and Date

Name (Mr/Ms)   _____

Designation   _____

Tel. No.   _____

eMail   _____   Signature and Date

Name (Mr/Ms)   _____

Designation   _____

Tel. No.   _____

eMail   _____   Signature and Date

" I consent to the collection, use and disclosure of personal data in accordance with CrimsonLogic's Privacy Policy which can be found at www.crimsonlogic.com."

TERMS & CONDITIONS

1. Registration
   Completed Registration Form must reach CrimsonLogic at least seven (7)
   days before commencement of the training session.

2. Payment
   GIRO transaction will be activated at least one (1) week before the training date.
   No invoice / official receipt will be issued for GIRO transactions. User will need to print it
   from the NBS system https://billing.crimsonlogic.com.

   For any Cheque Payment, it is to be made payable to **CrimsonLogic Pte Ltd** and
   should reach CrimsonLogic at least seven (7) days before the training date.

3. Refunds
   There will be no refund of training fees deducted via GIRO, Cheque or
   other forms of payment for cancellation of registered participants or "no show"
   occurrence on the day of the training session.

4. Replacement
   A registered participant who is unable to attend the training may
   request for a replacement by another person, provided the details of the person
   together with such a request via email, must be received by CrimsonLogic, at
   least five (5) days before the commencement of the training session.

   A request for the registered course to be replaced for another course is not allowed.

5. Admin Fee
   An administrative fee of S$21.40 (inclusive of GST) is imposed on the request for
   replacement.

6. Confirmation
   All registrations are subject to email confirmation which would be send
   the contact person and the registered participant at least three (3) days before the
   commencement of the training session.