

Training Registration Form

PAT- IRAS Existing Subscribers Training Workshop



Please indicate your preferred date and fax to **68730837**.

Fee : **S\$192.60** per user (inclusive of 7% GST)
Enjoy 10% discount from the 2nd user onwards
Payment will be deducted via InterBank GIRO based on Acct / User ID

Time : **9: 00 am – 5: 00 pm** Duration : **1 Day**

Date : *Please select your preferred training date*

FULL 14 th January 2015	FULL 16 th January 2015	FULL 21 st January 2015
FULL 23 rd January 2015	FULL 27 th January 2015	<input type="checkbox"/> 4 th February 2015

(Registration will be based on a first-come-first serve basis, subject to availability of seats.)

Venue : **31 Science Park Road, The Crimson, Singapore 117611**
Training Room 1-08 (Level 1)

Note: You must be an active PAT-IRAS subscriber. If you are new subscriber of PAT, you must have registered for Auto-Inclusion Scheme (AIS) for Employment Income commencing for the Year of Assessment (YA) 2015 and participated in an IRAS trial exercise* to be eligible for filing to IRAS electronically via PAT. *Trial exercise officially ended on 28 November 2014

Training Highlights

1. Overview of the System.
2. How to Login / Logout / Password Management
3. How the perform pre-setup checks
4. How to Prepare IRAS Messages – IR8A, IR8S, A8A and A8B
5. How to Browse and Print IRAS Messages – IR8A, IR8S, A8A and A8B
6. How to Create and Submit amendments.
7. How to Update Company and User Profiles.
8. Other Options
9. Understanding PAT File Validator
10. How to view transaction or invoices online

Company Particulars

Name of Company : _____

Address of Company : _____

Contact Person : _____ Email: _____

Tel No : _____ Fax No. _____

Existing PAT Account/User ID (eg. abc1/abc1001):

Participants' Particulars

1) Name: _____ I/C No. _____
Designation: _____ Email: _____

2) Name: _____ I/C No. _____
Designation: _____ Email: _____

Signature of Contact Person / Date: _____ Company's Stamp: _____

TERMS & CONDITIONS

1. Registration Form must reach CrimsonLogic at least three (3) working days before commencement of workshop. Reservation is on first-come-first-serve basis, subject to availability of seats.
2. Notification of changes must reach CrimsonLogic at least 2 working days before workshop commencement, otherwise, changes will not be entertained & payment will be forfeited. No refunds will be made for non-attendance.
3. CrimsonLogic reserves the right to postpone/cancel classes as & when necessary. Participants will be informed accordingly.
4. Confirmation / reminder will be sent out via email or fax within 3 – 5 working days prior to the training/workshop date.

This is computer generated letter. No signature is required.

CrimsonLogic Pte Ltd

31 Science Park Road, The Crimson, Singapore 117611 Tel [65] 6887 7888 Fax [65] 6778 5277,

www.crimsonlogic.com (BRN: 198800784N)