

Training Registration Form

PAT- IRAS Refresher Training Workshop



Please indicate your preferred date and fax to **68877676** or email to **training@crimsonlogic.com**

Fee : **\$\$192.60** (inclusive of 7% GST) for 1st participant
\$\$96.30 (50% off) for subsequent participants from the same organization
Payment will be deducted via InterBank GIRO based on Acct / User ID #

Time : **9: 00 am – 5: 00 pm** Duration : **1 Day**

Date : *Please select your preferred training date*

16th December 2016

19th December 2016

18th January 2017

31th January 2017

(Registration will be based on a first-come-first serve basis, subject to availability of seats.)

Venue : **Training Room 1-08 (level1) @ 31 Science Park Road, The Crimson, Singapore 117611**

NOTE: You must be an active PAT-IRAS subscriber. If you are new subscriber of PAT, you must have registered for Auto-Inclusion Scheme (AIS) for Employment Income commencing for the Year of Assessment (YA) 2016 to be eligible for filing to IRAS electronically via PAT.

Training Highlights

1. Overview of the System.
2. How to Login / Logout / Password Management
3. How to Update Company and User Profile
4. How to Prepare IRAS Messages – IR8A, IR8S, A8A and A8B
5. How to Browse and Print IRAS Messages – IR8A, IR8S, A8A and A8B
6. How to Create and Submit amendments.
7. Other Options
8. Understanding PAT File Online Validator
9. How to view transaction or invoices online

Company Particulars

Name of Company : _____

Address of Company : _____

Contact Person : _____ Email: _____

Tel No : _____ Fax No. _____

Existing PAT Account/User ID (eg. abc1/abc1001):

Participants' Particulars

1) Name: _____ I/C No. _____

Designation: _____ Email: _____

2) Name: _____ I/C No. _____

Designation: _____ Email: _____

Signature of Contact Person / Date: _____ Company's Stamp: _____

"I consent to the collection, use and disclosure of personal data in accordance with CrimsonLogic's Privacy Policy which can be found at www.crimsonlogic.com."

TERMS & CONDITIONS

1. Registration Form must reach CrimsonLogic at least three (3) working days before commencement of workshop. Reservation is on first-come-first-serve basis, subject to availability of seats.
2. Notification of changes must reach CrimsonLogic at least 2 working days before workshop commencement, otherwise, changes will not be entertained & payment will be forfeited. No refunds will be made for non-attendance.
3. CrimsonLogic reserves the right to postpone/cancel classes as & when necessary. Participants will be informed accordingly.
4. Confirmation / reminder will be sent out via email or fax within 3 – 5 working days prior to the training/workshop date.